

**AGENDA**  
**Regular Monthly Meeting of the Stephens City Town Council**  
**Tuesday, November 5, 2013**  
**7:30 pm**

1. Call meeting to order – Mayor Joy B. Shull-Gellner
2. Call Planning Commission to order – Chairman Linden A. Fravel, Jr.
3. Opening:
  - a. Pledge of Allegiance to the Flag
  - b. Invocation – Council member Harter
  - c. Roll Call Town Council – Town Clerk
4. Adopt Agenda for November 5, 2013 Council Meeting and Planning Commission
5. Public Comment
6. Joint Public Hearing – Town Council and Planning Commission
  - A. Rezoning Application for parcel 74A03A171; Amos Kettlewell, owner
7. Action by Planning Commission
  - A. Proposed recommendation to Town Council on Rezoning Application
8. Adjourn Planning Commission – Chairman Linden A. Fravel, Jr.
9. Approval of Minutes: Regular Monthly Meeting of October 1, 2013
10. Treasurer’s Report – Shannon Rothemich, Town Treasurer
11. Police Report – Charles Bockey, Chief of Police
12. Action Agenda
  - A. Proposed vote on Rezoning Application for parcel 74A03A171
  - B. Recommendation for Appointment to Board of Zoning Appeals – Michael Grim
  - C. Set date for December Holiday celebration and set office holiday schedule
13. Committee Reports:
  - A. Administrative Committee – Joseph Hollis, Chair
  - B. Finance Committee – Joseph Hollis, Chair – report attached
  - C. Personnel Committee – Martha Dilg, Chair
  - D. Public Safety Committee – Ronald Bowers, Chair
  - E. Public Works Committee – Joseph Grayson, Chair
    1. Old School Development Subcommittee Report
  - F. Water/Sewer Committee – James Harter, Chair
  - G. Parks & Recreation Commission – Ronald Bowers, Chair – report attached
    1. Newtown Commons – Veterans’ Memorial if availableApproval of Committee minutes and reports for information and/or action..
14. Town Manager’s Report – Mike Kehoe
15. Council Comments/Calendar
16. Adjourn