

**Town of Stephens City Historic Preservation
Commission Minutes
Tuesday, July 17, 2012 (5:00 p.m.)**

The Town of Stephens City Historic Preservation Committee held their meeting on Tuesday, July 17, 2012 at 5:00 p.m.

Attendees:

Chairman, Allen Barley
Susan Boyd
Ben Cooley
Carol Horne
Gary Kula
Byron Smith
David Edwards

Absent:

Staff Present:

Town Planner, Brian Henshaw

Also Present:

Pam Miller

Call to Order:

With a quorum present, Chairman Barley called the meeting to order at 5:00 p.m.

Chairman Barley welcomed all to the meeting and asked if there were any announcements.

Mr. Henshaw advised the Commissioners of an addition to the agenda of COA 12-03 for Pam Miller at 5387 Main Street.

Chairman Barley stated that for the sake of time that we would move this item to the first item of business under the action agenda.

Chairman Barley entertained a motion to approve the minutes.

Commissioner Smith made a motion to approve the minutes. Commissioner Kula seconded the motion.

The motion was approved.

Action Items:

Certificate of Appropriateness 12-03 – 5387 Main Street – Pam Miller

Mr. Henshaw briefly presented the application for Ms. Miller stating that she is applying to put vinyl siding on the rear portion of her house to make the house more uniform. Ms. Miller is scraping and painting the remainder of the house its original color; however the rear portion of the house has various types of siding ranging from Masonite siding to asbestos siding and wood that is beyond repair. It was the owners fear that

this wood replacement would make the overall project fiscally impossible, so she was requesting the COA as a temporary fix and would preserve the existing covering for future recovery.

Ms. Miller also spoke to her behalf and shared some of the history about the house and her goals for the preservation of the house.

Commissioner Kula questioned Ms. Miller as to why she was requesting the vinyl siding opposed to other techniques. Ms. Miller stated that she would be able to get vinyl siding that would match the existing good wood siding on the remainder of house and would ultimately provide a more uniform look.

After discussion with the commissioners and Ms. Miller, Chairman Barley opened the floor for a motion.

Commissioner Smith moved to approve the use of vinyl siding on the rear portion of the house. Commissioner Horne seconded the motion.

The motion passed 6-1. Commissioner Kula voted against the motion.

Decision about Historic Street Signage- CLG Grant:

Mr. Henshaw briefly explained the project and the Town had received a grant through the CLG Grant program for the replacement of street signage and new historic district signage within the Town's Historic District. Mr. Henshaw provided the commissioners with various examples of the proposed street signage. He also described that the street signs would be mounted on four by four pressure treated wood posts.

The commissioners briefly discussed the project and the choice of the street signs and the pros and cons of each design. The commissioners agreed to go with example 5 for the street sign design, but recommended to look into other alternatives to the posts thinking that a metal post or painted wood post would look better than a natural grain. However, most understood that this would create a cost consideration and Mr. Henshaw stated that he would look into some more alternatives.

Commissioner Boyd moved to recommend approval of example 5 of the street signage. Commissioner Smith seconded the motion.

The motion passed.

Discussion:

Issues with Seminar- Refocus and switch directions:

Mr. Henshaw briefly informed the Commission that setting up a workshop with the realtors association has proven to be problematic and that he was going to move into different directions with a workshop.

General:

Mr. Henshaw provided the commissioners with information for additional training with regard to sitting on an Architectural Review Board and instructed the members to contact him if they were interested attending one of the workshops.

Mr. Henshaw also handed out the books for the Standards for Rehabilitation from the Secretary of the Interior's as was requested by Commissioner Kula.

Adjourn:

Without any additional business, Chairman Barley adjourned the meeting at 5:41 p.m.